



LUND
UNIVERSITY

Department of Design Sciences
Division of Industrial Design

Internship report – some good advice of doing things

Content

The following information could be included in the report:

Please confirm with your employer the matter of confidentiality.

1. The external organisation, place of work, orientation of the organisation, number of persons of the place of work and the name of the supervisor.
2. Your work tasks during the practice, e g studies, troubleshooting, detailed descriptions, sketching, modeling, computing.
3. Persons involved during the practice, e g customers, subcontractors and specialist consultants. Different professions?
4. Was your education of any use for you during the practice?
5. What have you been missing in your education, what do you need more of after the practice?
6. What were the most instructive parts during the practice?
7. Tips to be given to trainees to come.

Aspects of secrecy

The report is to have a cleaned up manuscript in order to meet your employer's demand of secrecy.

Extent of the report

The report, based on the items mentioned above, should consist of four A4-pages at the very most.

Use of the report

Besides for the examination, the reports of the different trainees will be put together into a single report for the documentation at the division. The connection between education and internship is important to follow up.

Oral presentation

When the fall semester starts, you and the students who will do an internship next time will be gathered together so that you can share your experiences with them and also with each other.